



NORTH COUNTY ZONE

OPERATIONS & TRAINING OFFICERS MEETING MINUTES

Minutes for July 11, 2007 *San Marcos Training Facility*

Members Present

Camp Pendleton Fire – Bill Frankel

Carlsbad Fire – Ed Sprague

Encinitas Fire – Joe Bunn, Scott Henry, Darrin Ward

Escondido Fire – Scott Alvord, Randy Licata

North County Fire – Dan Goldberg, Gary Lane, Mark Strikwerda, Kathy Ford-Brodersen

NCDJPA – Denny Neville, Lesli Wilson

Oceanside Fire – Pete Lawrence

Rancho Santa Fe Fire – Tony Michel

San Marcos Fire – Chuck Morton, Scott Hansen

Solana Beach Fire – Dismas Abelman

Vista Fire – Randy Terich, Phil Paige

Call to Order

Dan Goldberg called the meeting to order at 09:45 hours.

Approval of Minutes

The minutes from the June 13, 2007 meeting were disseminated by e-mail prior to the meeting and reviewed by the members.

Motion: Tony Michel made a motion to approve the minutes of June 13, 2007. Randy Terich seconded the motion. Motion unanimously approved.

Standing Committee Reports

Communications – Denny Neville reported that the communications committee is working with the RIC working group regarding communications. As soon as a communication plan is agreed upon, the EOM guideline and corresponding training will be delivered to all North Zone fire agencies.

Pete Lawrence noted that they are finalizing the comm loads for the GPS command. Preliminary loads are complete. You may download the data files from the North Zone website if you have the software.

Dan Goldberg distributed power point documents for “Command vs. TAC Assignment” and “4-digit Resource Designator” training. These training documents will be posted on the North Zone website and Dan will update all Operation and Training Chiefs when the posting is complete. (7-A) He reminded everyone to ensure that these new procedures are distributed and trained to with all personnel and that compliance is maintained. If you have any questions or comments about either power point, contact Dave Schloss.

Dan thanked Dave and his communication's committee for an excellent job producing the training documents.

EOM Guidelines – Randy Terich distributed the draft flag guideline. The group discussed the guideline and procedures regarding saluting when the flag is presented. Randy noted that this document contained the basic guidelines pertinent to our zone; the US Flag Code should be referenced for any other questions or concerns.

Motion: Pete Lawrence made a motion to approve the draft flag guideline and forward it to the North Zone Fire Chief's for final approval. Dismas Ableman seconded the motion. Motion passed unanimously. Dan will present the guideline during the July 12th North Zone Fire Chief's meeting.

Equipment – Scott Alvord reported that our zone's equipment committee met yesterday and discussed the following:

Boots – Pro Warrington boots can be purchased through LN Curtis on the Orange County bid for a \$55 discount. Allstar will meet the Pro Warrington price on Haix boots.

Turnouts – The committee noted that some agencies were having problems with Globe products. When the SD County contract expires, the committee will revisit the specifications for turnouts. Scott will work with Fire Chief Pavone to liaison with the County Fire Chiefs.

Scott Alvord reminded everyone that all agencies need to adopt and stay compliant with NFPA 1851 regarding care and maintenance for turnouts. Vista tracks their cleaning and repair records in an RMS program. If a firefighter is injured and non-compliance is found, a fine up to \$18,000 could be imposed.

Uniforms – Vista Fire has made an agreement with Uniform Specialists in Vista to purchase Workrite Nomex shirts at \$63.16 and pants at \$71.88. Let the store know you want the North Zone fire department pricing. Scott will email the information to everyone. He noted that Escondido is now allowing their employees to wear Workrite uniforms in addition to Lions brand.

ERD – Scott Alvord reported that at the last committee meeting they discussed contacting the duty chiefs when an ERD overhead request is made.

The group entered into a discussion regarding the substitution of STL's already scheduled. They were reminded that STL's are responsible for finding their own substitute when they cannot fulfill their scheduled obligation (this also holds true for the STL Trainee position). Denny stated that North Comm is still sending a page in the morning when there is a vacancy for that day. STL's were encouraged to contact their trainees ahead of time to make arrangements for rendezvous. Effective communication is a must.

Dan Goldberg discussed OES strike teams and how North County Fire will draw from the North Zone trainee schedule to assist our Zone's trainees in obtaining the necessary incident experience to become qualified STL's.

The next ERD Committee meeting will be held in December, 2007. Since Scott Alvord may be retiring at the end of this year, Pete Lawrence offered to take his place.

Working Group Reports

North Zone Administrative Guide – The flag policy as discussed earlier will be added when final approval is received from the North Zone Fire Chiefs.

Sprinter Committee – Joe Bunn reported that NCTD will be holding a Sprinter drill on September 26. This drill will be hosted by Solana Beach. The training committee is still looking for overhead positions, so please contact Joe if you have interested individuals.

Mapping Project – Randy Terich reported that the MDCs are being programmed this week and will be distributed to the agencies when programming is complete. North Comm will be completing their installation on August 1st; online capabilities will be available shortly thereafter. Denny communicated that the “go live” date of August 1st will be delayed due to ongoing Sprint and Nextel installations. Everyone was reminded to send their pre-fire plan maps in PDF format to Freddy Bejar at North Comm immediately. (7-B)

Standing Committee Reports

Training – Joe Bunn reported that the training officers discussed their North Zone strategic plan objectives during their business meeting. They also reviewed the search and rescue policy and documents for the upcoming drill which will be sent to the Training and Operation Chiefs prior to the training session.

Joe reported that they are still working on training policies for breathing apparatus and truck operations.

He noted that the next RIC meeting will be on July 17th. They will be discussing communication issues/needs with the communications standing committee and North Comm.

The next Palomar Academy will begin on August 20th. The next JPA testing will be held on July 21st.

Joe mentioned that he will have links to local training classes posted on the North Zone website to enhance the distribution/notice of classes.

NCDJPA – Lesli Wilson reported that North Comm will be completing installation on the Sprint and Nextel lines on August 1st - the Verizon lines are complete. She also reported the dispatchers have gone to a 24-hour shift schedule; initial feedback and operational outcomes are positive.

North Zone ERD - Rick Vogt was not present; no report submitted.

County Ops – Scott Alvord noted that the county wildland drill went well. County Ops has not had a recent meeting; he had nothing else to report.

EMS Section – Dan Goldberg announced that the EMS section standing committee will begin their participation at the next meeting; pending North Zone Fire Chief's approval. He will present the recommendation during their July 12th meeting and report back the outcome.

Old Business

Camp Pendleton Radio Communications – This topic was raised at our last Operations meeting with the goal of identifying immediate and long term radio solutions for multi-agency fire responses onto Camp Pendleton Fire's jurisdiction (certain areas on the base have little to no RCS coverage). Bill Frankel reported that they have facilitated meetings to discuss developing VHF and 800 MHz capabilities along with pre-incident communication plans for Camp Pendleton. In order to correct this deficiency the following items/solutions were reported:

1. CPF is working with representatives of the San Diego RCS on installing infrastructure to expand the system's coverage. (long term)
2. Looking into the ability for their comm. center to patch frequencies. (medium term)
3. Assign "White 3" to all base fire incidents that request North Zone resources combined with additional CPF overhead to assist with receiving and communicating with mutual aid resources. (immediate term)

He noted that crews will most likely be directed to use "White 3" on base and reminded them that they will not have communications with North Comm on that channel. To communicate with North Comm, you would have to use "Red 2" or "North Tac 11".

Action Items

The group reviewed the action items from the June 13, 2007 meeting:

- 4-A** *Safe Surrender Baby Program – Pending.* Rick Vogt was not present; no new information has been received from the county.
- 6-A** *4-Digit Unit Designator Training - Complete*
- 6-B** *Post Failsafe Guidelines on North Zone Website – Complete*
- 6-C** *Discuss solutions to MCP communication issues – Complete, ongoing project*
- 6-D** *Inventory of "move-up keys" to Tony Michel – Pending;* He has only received lists from two (2) agencies.

Roundtable:

Pete Lawrence, Oceanside - They have had a couple of promotions recently, Mike Margot was promoted to Fire Marshal and Mike Mathai to Division Chief of Operations. They are also in the process of reorganizing their BC positions.

Bill Frankel, Camp Pendleton – Bill reported that they have their first medic unit in service at Station 1. A second unit will be housed at Station 7. They will be hiring a Medic Coordinator soon.

Scott Henry, Encinitas – He reported that he met with SDSO and has made revisions to EOM 203.1, *Law Enforcement Communications Guideline*. He sent the revised version to Dave Schloss Communications Standing Committee to discuss the updates and make sure it works for all North Zone agencies in communicating with their respective law enforcement divisions. (7-C)

Tony Michel, Rancho Santa Fe – He announced that their new BC, Brett Davidson is currently completing his background. They anticipate he will start on August 8th.

The RSF board has approved a contract for service agreement with Solana Beach and Del Mar. They are waiting for those cities' approval.

Tony discussed the procedure for replacing strike team personnel on long-term assignments. The group reiterated that North Comm needs to be contacted of the need and they will notify the individuals accordingly. It is preferred that if personnel replacements occur that all strike team resources are contacted in the effort to minimize logistics and disruptions to the strike teams.

Scott Alvord, Escondido – Scott thanked Vista, Carlsbad, San Marcos, Rancho Santa Fe and Del Mar for their help on last week's strike team in San Pasqual. He noted that the conditions on the fire were extreme with high heat and rugged terrain.

Escondido is in the process of an in-house BC recruitment. They currently have three (3) FF/PM vacancies and will be testing at the end of the month.

Scott noted that SDGE will be filming a training video dealing with fire in a transmission power station. As soon as it is complete, he will share it with the North Zone for training purposes.

They have broken ground for their new Station 3, a bid was awarded for Station 4, Station 6 site is prepped and has gone out for bid and Station 1 will go out for bid sometime in August.

Scott wanted all agencies to be aware that a man named Mike McCloud has falsely represented himself as a current Escondido Fire employee to various departments. This man may have some questionable motives, so be cautious if he makes contact with your agency for any reason. Dan will send an informational update to Fire Chief Metcalf for distribution to all North Zone Chiefs.

Darrin Ward, Encinitas – Zone agencies are currently forming a group to discuss standardized response plans; their first meeting will be on July 16th. This project is identified as an "enabling objective 2-B" in our Strategic Plan document with Captain McReynolds as the project manager.

The CSA contract has been awarded – the units are provided in a system status model which creates on-going positioning within Encinitas and RSF jurisdictions.

They are in the process of filling their Fire Marshal vacancy. Final interviews will take place in August.

Randy Terich, Vista - Vista has recently hired three (3) new FF/PM - they are currently in the academy.

Dismas Abelman, Del Mar – They have been working on the regionalization of Rancho Santa Fe, Solana Beach and Del Mar.

He noted that in accordance with the new ambulance contract, Rural Metro will hire a medic coordinator for the entire CSA as opposed to one for each agency.

They have been busy with the Del Mar Fair which has now ended but Street Scene is right around the corner.

Phil Paige, Vista – Vista is currently planning a presentation by Dennis Ruben, Fire Chief of Washington, DC on management of crew resources. This is tentatively planned for October 10. More information will be sent out as it becomes available.

Chuck Morton, San Marcos – His department currently has one (1) firefighter in mentorship and one (1) in the hiring process.

They recently had a live fire training exercise on Discovery St. where they burned down three (3) houses.

Station 4 construction is moving along very quickly. They will be paving the extension into San Elijo that will give them better access to the community.

Dan Goldberg, North County Fire – Dan thanked everyone in the Operations and Training group for all their hard work and encouraged us all to continue in light of our busy schedules and commitments outside this group.

Adjournment:

The meeting was adjourned at 11:37.

Next Meeting:

The next meeting will be held on August 8, 2007, 09:30 at the San Marcos Safety Center. The Training Officers will meet prior to the operations meeting at 08:30.

Minutes submitted by:

Kathy Ford-Broderson

North County Fire
Operations Assistant

ACTION ITEMS

July 11, 2007

	WHO	WHAT	WHEN	STATUS
4-A	Vogt	Safe Surrender Baby Program	Waiting for county adoption	Pending
6-D	All Agencies	Forward an inventory list of all "move-up" keys to Tony Michel	Immediately	Pending

7-A	Vogt, Goldberg	Post "Tac vs. Command & "4-Digit Designator" training documents on website. Notify the group when complete.	Immediately	Pending
7-B	All Agencies	Forward you maps in PDF format to Freddy Bejar at North Comm	Immediately	Pending
7-C	Comm Working Group	Review revised EOM 203.1, Law Enforcement Communications to assure it is applicable to all zone law enforcement agencies	Next Comm Working group meeting	Pending